

**Transition Meeting - New Region Charter Petition Group (NRCPG)
February 20, 2015
Harmony Motors, Asheville, NC**

In Attendance: Jim Peterson, Matt Pohsweg, Mario De Francisco, David Butler, Dick Maybach, Broadus Brannon, Joe Esposito, Frank Gregg, Peter Graham, Don Therien, and Scott Walker (3:45 p.m.).

Call to Order: Jim Peterson called the meeting to order at 3:02 p.m. and presided over the meeting.

Minutes Approval: Meeting minutes of January 24, 2015 were submitted for approval. Matt made motion to approve; Peter seconded motion and group unanimously approved. Jim reviewed the agenda and proceeded with the meeting.

Committee Assignments: Jim reviewed list of potential committee's for Appalachian Region, identifying those where members had volunteered to lead. The team also discussed and agreed that the committee's should be listed on the AR website noting chairpersons and chair vacancies. Following list with chairs identified:

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|------------------------------------|---|
| 1. Membership | Broadus Brannon |
| 2. Events | Peter Graham and Scott Walker |
| 3. Website/Newsletter | Dick Maybach |
| 4. Concours | Mario de Francisco and Joe Esposito |
| 5. Special Events (IDB) | Don Therien |
| 6. Communications & Photography | VACANT (Peter asking Claudia if interested) |
| 7. Historian/Archivist | VACANT |
| 8. Moving Events (DE, Autox, etc.) | VACANT |
| 9. Safety | VACANT |
| 10. Merchandise/Goodie Store | VACANT |

- **AI - Dick** place list on website

Events Schedule: Peter provided handout to team listing various planned or potential activities. Peter is finalizing a "schedule" will share with board and committees in a couple of weeks. Review identified a few more items for consideration which Peter added and Events Co-chairs will follow up as needed.

- **AI - David** place September 5 on Reynolds Mountain calendar for "BBQ at Reynolds Mountain" event. Also, contact TWC Motorsports inquiring if hosting event is possible.
- **AI - Events Committee** shared draft schedule at next board meeting.
- **AI - Peter** provide update to webmeister (Dick) for posting and updating calendar

Special Events: Don reported on preliminary planning efforts regarding IDB 2015. He and Jim had met with Ron Becker, and Don and Ron agreed to co-chair IDB 2015. David had forwarded various documents related to planning and management of past IDB events. Don and David met to review those documents and information. Don has established an initial team to begin planning efforts with the first meeting scheduled on Friday February 27, 3:00 p.m. at Harmony Motors conference room.

Logo Discussion: Dick shared draft communication (previously emailed to team) which will be sent to members soliciting their input on logo for Appalachian Region. Intent is to

solicit member input in the design process. Board or NRCGP select some number of potential logos (2-4) for possible posting at 4//2/15 Charter party. Board to make final selection/determination because a logo selection based on popular vote may be too complicated or expensive to implement.

- **AI - Dick and Jim** will finalize communication prior to sending to Peter for distribution.

Region Communication: Team discussed appropriate communications distribution at length and. Zone has advised that we communicate in a way that best benefits the PCA membership in the AR territory. We currently do not have a PCA provided list of PCA members in the AR territory. We will not have a comprehensive list until after members have had an opportunity to “select” their region of choice. After the selection period we anticipate PCA will provide the AR a list of member’s inclusive of those that selected AR as their region of choice and those that elected to be on the charter member list submitted with our charter petition.

- **Motion - Peter** motioned to use the Mountain Area Director list until AR receipt of an official region member list from PCA, with communications using that list to include an option to opt-out of future communications. Scott seconded motion and team unanimously approved.
- **Motion - Peter** motioned those members on the PCA membership list provided AR after the selection process are designated as Charter members. Such a list will include those submitted with our charter petition and those selecting AR during the selection period. David seconded motion and team unanimously approved. The window for AR charter member additions will be closed at that time.

Until we receive that comprehensive list from PCA we will send communications to the old Carolinas Mountain Area members list, which is the most comprehensive and current list of PCA members in WNC/AR territory. Peter was the last MA Director and will distribute communications for AR.

- **Note:** for purposes of clarity and consistency, the NRCPG and Board have agreed to discontinue future references to the Mountain Area (of the CR) in written and oral communications. The territory that PCA assigned to the AR will be referred to as AR territory. PCA members in the AR territory that do not choose to affiliate with the AR will be referred to as non-AR PCA members in WNC.

Board Meetings: Jim provided a draft sample agenda of AR Board meetings, basic schedule and expectations. Key items of note:

- **Logistics** - minimum of 6 meetings annually, held 3:00 p.m. Tuesday prior to monthly meeting at Harmony Motors conference room. Official Board Meeting Schedule is on the AR website.
- **Expectations** - reports prepared in advance of meeting; reports presented oral with conclusion and recommendation if any; when appropriate presenter should introduce motion; motions to be discussed and voted upon; lengthy reports, budgets, etc. should be written and electronic copy provided to Secretary one week prior to Board meeting.

AR Website: Dick has obtained a permanent web address as follows: ar.pca.org. It will take a while for the site to be found by various internet search engines, etc. Key-in the following to access the site <http://apr.pca.org>.

Dick continues to look for a solution regarding email addresses for officers and committee chairs that can be linked to personal email addresses. Needed for long term continuity and prevent sharing of one’s personal email address.

New Region Charter Celebration/New Member Social: Jim met with Charlie Schieren; Harmony agreed to host and sponsor an AR Charter Party. It is scheduled for April 2, 2015 5-7:00 p.m. at Harmony. Jim provided and discussed draft planning document including such items as 1) Invite list (Zone, National, area Region Presidents, adjoining Carolinas AD's), 2) timing of communications, 3) Event Program, etc. Harmony wants RSVP's (we discussed and concurred to identify Harmony as our response point to avoid duplicate RSVP counts).

- **AI - Jim** will follow with Charlie at Harmony to identify and clarify the Harmony RSVP contact.
- **AI - Matt** will provide Jim with a list of names and email addresses of neighbors that adjoin the AR that should be invited to the event.
- **AI - Jim** to follow and submit form from Matt to Vic Rola to obtain \$250 PCA New Member Social subsidy for the event.
- **AI - Board** need someone to lead effort to document party, e.g. photo's, write-up for local papers, Panorama submission, etc.

Next Meeting: Board meeting 3:00 p.m. March 3 at Harmony Motors.

Motion to Adjourn: Jim made motion to adjourn, Dick seconded motion and Jim Peterson declared the meeting adjourned at 4:46 p.m.

Submitted,

David Butler
Secretary, Appalachian Region PCA