

**New Region Charter Petition Group (NRCPG) Meeting
September 16, 2014
Harmony Motors at Asheville, NC**

In Attendance: Jim Peterson, Matt Pohsweg, Marion De Francisco, Peter Graham, Frank Gregg, David Butler, Scott Walker, Dick Maybach, Don Therien, Broadus Brannon, Bob Lawrence

Call to Order: Jim Peterson called the meeting to order at 2:55 p.m. and presided over the meeting. Meeting minutes of August 26, 2014 were submitted for approval. It was noted that Broadus Brannon and Marion de Francisco names should be added as having attended. Motion to accept the meeting with those additions was made by Broadus Brannon and seconded by David Butler. Group vote: Unanimous, approved with name additions; David to add names to 8/26/14 minutes. Jim reviewed the agenda and proceeded with the meeting.

Remarks: Jim P. noted this is a “transitional group” with a lot to do regarding petition to PCA National. The group elected officers as required by National and those officers are transitional as well. Group will focus on short term goals but will also have to address long term issues if they arise. The group will keep the Mountain Area membership informed of activities and progress when appropriate. Noted that we have to be task oriented to take the steps necessary to fulfill our petition request but to remember this is a “club” and these are steps to position us to that point.

Procedures: Dick Maybach handed out and reviewed a summary of key elements of Roberts Rules of Order noting our meetings will be more efficient if utilized. The Group agreed to support following those parliamentary rules.

Old Business: Peter Graham, having been provided proxy to represent Lauren Boylston, Mountain Area AD at the September 13, 2014 Carolinas Board meeting, provided a brief overview of the meeting.

- David Violett may be able to provide hosting for new region web site at an affordable price point
- \$13,000 returned to the Carolina’s region by PCA national to be split between the Areas’s, each receiving approximately \$1,500. These funds must be spent prior to the end of 2015.
- Mountain Area reported on intent and efforts to form a new region; actions seemed well received by the Carolinas board
- Kathy Boehm (Goodie Store) offered to help new region with logo and vendors if formed (Bob Lawrence offered that he also had contact to create logo)

New Charter: Elements related to status, process and timing were discussed as follows;

- Name - List of potential names (6) were reviewed by the group. Motion made by Jim P. for the group to individually vote selecting their top 3 names and those 3 names to be forwarded to the Charter Members to vote on name for the new region. Broadus B. seconded the motion. The group voted with the following outcome: Land of Sky, Moonshine and Appalachian.

- Charter Member List – 80 members self identified as desiring to be a new region charter member. The list of names including their contact information was provided to David Butler, Secretary.
 - **AI – David B.** to check with Harmony Motors on new members
- Bylaws – Matt Pohsweg discussed efforts to generate Bylaws which must be included in our petition for a new region. Matt is using the Bylaw template from the Forming a New Region Guidelines (PCA National document). He is updating the template and then adding those items that are required by North Carolina law. In addition, he is reviewing pending PCA updates, etc. to determine if they should be included. After a draft is completed Matt will distribute the 1) template, 2) template with updates, and 3) document with all updates/changes to the group for review and comment.
 - **AI – Matt** send Bylaw documents to group; due date Wednesday 9/25/14
 - **AI – Group** review Bylaws and comment to Matt; due date Tuesday 9/30/14
- Letters – David B. reported has drafted letters required as part of the petition, 1) Petition for Charter for a new region in PCA, and 2) Release financial assets of Carolinas Region
- Map & Boundaries – Scott Walker has generated and provided to Secretary and group; required to be attached to the Petition for Charter letter
- Name of Officers – David B. has generated list; required to be included in the Petition for Charter letter

Communication with Members: Discussed as follows;

- Financial Information – Matt P. reviewed handout that provided overview of National PCA rebates and subsidies provided to regions, What Ifs showing potential incoming monies based on new region membership and region activities, and Opportunities for revenue from event profits, sponsorship, etc.
- Communications Co-Sign – Discussed responsibilities, agreed AD and NRCGP should co-sign new region communications.
- Next Mailing - The group concurred that AD handle communications related to normal/typical AD activities and NRCGP President handle communications related to new region formation. Sending of new formation communications to be performed by AD due their ownership of the Mountain Area email list.
- Web Site – Dick M. discussed prototype web site for the new region is up and running and available to the group for review, comment and suggestions. Comments to Dick.
- **Action Items generated during discussion:**
 - **Jim** – send Process, Timing, Transition document to group; due date 9/17/14
 - **All** - review Process, Timing, Transition document, comment to Jim; due date 9/22/14 (intent is to send this update to the membership 9/24-25 time frame)
 - **David** – create email distribution list for Charter member for name voting purposes; due date 9/23/14 (intend to send out names for vote 9/24-25 time frame with vote due 9/30)
 - **Peter** – talk to Lauren and get release of territory added the next Carolinas Board meeting currently scheduled for December 13, 2014

- **Bob L.** - check with the Greek Community Center on use of their facility to hold a meeting of Mountain Area to discuss new region in formation activities.

Unfinished Business: None

New Business: Discussed as follows;

- 2015 In Den Bergen - Lauren had submitted a written status/update to the group prior to the meeting. The status included information on a meeting she and Ron Becker had the Waynesville Inn (WIGRS) general manager, potential 2015 dates that are current blocked, etc. The group discussed and due to no specific commitment or completion date regarding facility upgrade by the GM, continued to have concerns with the facility, e.g. rooms, bedding, etc. Peter Graham made motion to table the discussion for decision on IDB 2015 until new region formation is further along. Matt P. seconded the motion. Group will monitor WIGRS actions. Also, if new region is chartered will consider establishing an Events Committee to investigate potential alternate sites in Asheville and surrounding area.
- 2015 AD Continuity - Lauren B. has committed to fulfill her AD term through 12/31/14. Peter Graham has agreed to serve as AD if elected by the members. The Mountain Area will follow AD election procedures as defined in the Carolina Region Bylaws in selecting the next AD.

Next Meeting: Group will meet on Tuesday October 7 at 3:00 p.m. at Harmony Motors. David has obtained the meeting room.

Motion to Adjourn: Jim Peterson declared the meeting adjourned.